

BOARD MEETING NOTICE AND AGENDA

**CULVER CITY UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education to
"Conduct the District's Business in Public"
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 6:15 p.m.**

**City Hall, Mike Balkman Chambers
9770 Culver Boulevard, Culver City, CA 90232**

March 27, 2012

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Karlo Silbiger, President
Katherine Paspalis, Esq. Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Expulsion of Pupil Services Case #07-11-12
- 3.2 Public Employee Appointment
Title: Assistant Superintendent of Human Resources
- 3.3 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 14
Classified Personnel Services Report No. 14

4. ADJOURNMENT OF CLOSED SESSION

5. **REGULAR MEETING – 6:15 p.m.**

5.1 Roll Call – Board of Trustees
Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____ Seconded by _____
Vote _____

9. **AWARDS, RECOGNITIONS AND PRESENTATIONS**

9.1 Superintendent Search Firm Presentations

10. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 10.1 Approval is Recommended for the Disposal of Surplus Equipment
- 10.2 Approval is Recommended for Purchase Orders and Warrants
- 10.3 Approval is Recommended for CCHS ROP Sports Therapy Overnight Trip to San Diego, California, April 12-15, 2012
- 10.4 Approval is Recommended for the Certificated Personnel Reports No. 14
- 10.5 Approval is Recommended for the Classified Personnel Reports No. 14
- 10.6 Approval is Recommended for the Student Teacher Agreement Between the Culver City Unified School District and Biola University School of Education
- 10.7 Approval is Recommended for the Student Teacher Agreement Between the Culver City Unified School District and California State University, Los Angeles

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Members of the Audience
- 11.2 Members of the Board of Education

12. INFORMATION ITEMS - None

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

13. RECESS TO CLOSED SESSION – (cont.)

- 13.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ajay Mohindra, Consultant, Business Services; and Patricia Jaffe, Superintendent
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); Management Association of Culver City Schools (MACCS)
- 13.2 Public Employee Discipline/Dismissal/Release (Pursuant to GC § 54957)
- 13.3 Public Employment (Pursuant to GC §54957)
Title: Superintendent

14. ADJOURNMENT OF CLOSED SESSION

15. REGULAR MEETING – 9:00 p.m.

16. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION

17. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

17.1 Superintendent's Items

17.1a Approval is Recommended for the Employment Agreement of the Assistant Superintendent of Human Resources

Motion by _____ Seconded by _____ Vote _____

17.1b Approval is Recommended that the Board of Education Appoint a Search Firm to Commence the Superintendent Search Process, Contingent Upon the Final Approval of the Consultant Agreement

Motion by _____ Seconded by _____ Vote _____

17.2 Education Services Items

17.2a Approval is Recommended for the Expulsion of Pupil Services Case #07-11-12

Motion by _____ Seconded by _____ Vote _____

17.3 Business Items

17.3a Approval is Recommended for Award of Bid #192.12 – District Roofing Project

Motion by _____ Seconded by _____ Vote _____

17.4 Personnel Items - None

18. BOARD BUSINESS - None

19. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

April 10 – 5:30 p.m. – Special Public Meeting, District Office, 4034 Irving Place
April 24 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9100 Culver Blvd.

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

3/27/12

9.1

BOARD REPORT

9.1 Superintendent Search Firm Presentations

The Board will hear presentations from search firms Dave Long and Associates, The Cosca Group, Leadership Associates and Education Leadership Services. The Board will make a decision as to which firm will execute the Superintendent search for the District.

BOARD REPORT

3/27/12

10.1

10.1 Disposal of Surplus Property

Section 17545 of the Education Code provides that the Governing Board of any school district may sell any property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use.

Since the property listed below is either obsolete or would be too costly to repair and takes up valuable storage space, it is advisable that it be disposed of through public auction or disposal for scrap if it cannot be sold.

Item Description	Location	Dist. Tag
Miscellaneous Computers, Laptops, Printers, TV's	District Warehouse	List Attached

RECOMMENDED MOTION: That the Board of Education approve the disposal, sale, auction or donation of the surplus equipment and furniture listed.

Moved by:

Seconded by:

Vote:

SURPLUS PROPERTY

Tag#	Equipment	Manufacturer
000316	Computer	Dell
000323	Computer	Dell
000324	Computer	Dell
000326	Computer	Dell
000327	Computer	Dell
001074	Computer	Dell
001077	Computer	Dell
001082	Computer	Dell
001088	Computer	Dell
001093	Computer	Dell
001101	Computer	Dell
001102	Computer	Dell
001105	Computer	Dell
001109	Computer	Dell
001556	Computer	Dell
001564	Computer	Dell
001565	Computer	Dell
001570	Computer	Dell
001571	Computer	Dell
001578	Printer	HP
001588	Laptop	Apple
001678	Computer	Dell
002048	Computer	Apple
002439	Computer	Apple
002664	Computer	Apple
002665	Computer	Apple
002693	Computer	Dell
003842	Laptop	Dell
101436	Laptop	Dell
102071	TV	Philips
102261	TV	Philips
102548	Computer	Dell
102759	Laptop	Dell
102820	Laptop	Toshiba
102902	Laptop	Dell
103021	Computer	Dell
103067	Laptop	Apple

10.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from March 3, 2012 through March 16, 2012 is \$368,226.64. Warrants issued for the period February 16, 2012 through March 16, 2012 total \$10,652,263.87. This includes \$6,835,722.00 in commercial warrants, and \$3,816,541.87 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 01.7 tri-city selpa fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from March 3, 2012 through March 16, 2012 in the amount of \$368,226.64 and warrants for February 16, 2012 through March 16, 2012 in the amount of \$10,652,263.87 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

PO Date	PO #	Stat	Change	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
03/05/12	021203	A		03/05/2012	021203	CDW-G	AUDIOVISUAL SUPP/EQUIP	Culver City Middle School	01.0	90127.0	11100	10000	4410	3010000	2,712.04	2,712.04
						CDW-G										
03/13/2012	21208	A		03/13/2012	21208	DEMCO, INC.	INSTRUCTIONAL SUPPLIES	Linwood Howe Elementary	01.0	90127.0	11100	10000	4310	2020000	825.90	825.90
						DEMCO, INC.										
03/05/12	57621	A		03/05/2012	57621	ECF KAYNE ERAS CENTER	NONPUBLIC SCHOOLS SERVICE	Special Education	01.0	65000.0	57500	11800	5880	0004040	4,840.00	4,840.00
						ECF KAYNE ERAS CENTER										
03/14/12	58239M	A		03/14/2012	58239M	TOURCOACH	TRANSPORTATION SUPP/EQUIP/SERV	Operations	01.0	00000.0	00000	36000	5871	0005041	3,000.00	3,000.00
						TOURCOACH										
03/12/12	58240M	A		03/12/2012	58240M	CHAMPION CHEMICAL CO	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	580.00	580.00
						CHAMPION CHEMICAL CO										
03/14/12	58242M	A		03/14/2012	58242M	SOLTER PLASTIC, INC.	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	103.71	103.71
						SOLTER PLASTIC, INC.										
03/05/12	58495	A		03/05/2012	58495	TEAM SPORTS SUPERSTORE	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	3,182.20	3,182.20
						TEAM SPORTS SUPERSTORE										
03/05/12	58507	A		03/05/2012	58507	KARLA VEGA	CONTRACTED SERVICES	Human Resources	01.0	00000.0	00000	74000	5810	0003000	600.00	600.00
						KARLA VEGA										
03/06/12	58508	A		03/07/2012	58508	SOUTHPAW ENTERPRISES	INSTRUCTIONAL SUPPLIES	OT and APE	01.0	56400.0	00000	39000	4400	0004025	6,106.17	6,106.17
						SOUTHPAW ENTERPRISES										
03/05/12	58509	A		03/05/2012	58509	DEMCO, INC.	INSTRUCTIONAL SUPPLIES	EI/Marino Language	01.0	00000.0	11100	10000	4310	2030000	191.96	191.96
						DEMCO, INC.										

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Report ID: LAP0009C Page No. 2

District: 64444 Run Date: 03/17/2012

Purchase Orders/Buyouts To The Board for Ratification From: 3/3/2012 To 3/16/2012

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Run Time: 04:39:12AM
WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
03/05/12	58510	A		03/05/2012	STAR ECO STATION	FIELD TRIPS	Linwood Howe Elementary	01.0	91400.0	11100	10000	5816	2020000	275.00	
				03/05/2012		STAR ECO STATION								275.00	
03/05/12	58511	A		03/05/2012	CARLEX, INC.	INSTRUCTIONAL SUPPLIES	Culver City Middle School	01.0	00000.0	11100	10000	4310	3010001	171.85	
				03/05/2012			CARLEX, INC.							171.85	
03/05/12	58512	C		03/05/2012	LAW OFFICE OF SUZANNE N.	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	2,140.00	
				03/05/2012			LAW OFFICE OF SUZANNE N. SNOWDEN							2,140.00	
03/05/12	58513	A		03/05/2012	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57700	11100	4310	0004040	219.79	
				03/05/2012			OFFICE DEPOT							219.79	
03/05/12	58515	C		03/05/2012	KAREN SCHNEE, M.A. CCC-SLP/BCET	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	1,800.00	
				03/05/2012			KAREN SCHNEE, M.A. CCC-SLP/BCET							1,800.00	
03/05/12	58516	A		03/05/2012	CDW-G	COMPUTER SUPP/EQUIP	Resource Specialists	01.0	56400.0	00000	39000	4410	0004026	237.31	
				03/05/2012			CDW-G							237.31	
03/05/12	58517	A		03/05/2012	PATTERSON MEDICAL	INSTRUCTIONAL SUPPLIES	OT and APE	01.0	56400.0	00000	39000	4400	0004025	506.37	
				03/05/2012			PATTERSON MEDICAL							506.37	
03/13/12	58518	A		03/13/2012	SCHOOL SPECIALTY	INSTRUCTIONAL SUPPLIES	OT and APE	01.0	56400.0	00000	39000	4400	0004025	1,013.00	
				03/13/2012			SCHOOL SPECIALTY							1,013.00	
03/13/12	58519	A		03/13/2012	FLAGHOUSE, INC.	INSTRUCTIONAL SUPPLIES	OT and APE	01.0	56400.0	00000	39000	4400	0004025	3,447.10	
				03/13/2012			FLAGHOUSE, INC.							3,447.10	
03/07/12	58520	A		03/07/2012	LINGUISTYSTEMS, INC.	TEST/TEST MATERIALS	Special Education	01.0	33100.0	50010	31600	4312	0004040	818.89	
				03/07/2012			LINGUISTYSTEMS, INC.							818.89	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

3/3/2012 To 3/16/2012

Purchase Orders/Buyouts To The Board for Ratification From :
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Change	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
03/05/12	58521	A		03/05/2012	03/05/2012	B4 DISASTER MANAGEMENT	INSTRUCTIONAL SUPPLIES	Business Services	01.0	00000.0	00000	81100	4310	0005000	185.93	185.93
03/06/12	58522	A		03/07/2012	03/06/2012	MONTEREY ABALONE CO.	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	00000.0	11100	10000	4310	4010000	152.71	152.71
03/07/12	58523	A		03/07/2012	03/07/2012	HEARTFARE	NURSING SUPP/EQUIP	Nurses-Health Aides	01.0	56400.0	00000	39000	4410	0004027	500.00	500.00
03/07/12	58524	A		03/07/2012	03/07/2012	EDUCATIONAL TESTING SERVICE	TEST/TEST MATERIALS	Educational Services	01.0	00209.0	00000	21000	4312	0004000	150.00	150.00
03/07/12	58525	C		03/07/2012	03/07/2012	CALIFORNIA DEPARTMENT OF	CONTRACTED SERVICES	Special Projects	01.0	42030.0	00000	00000	5890	0004030	499.00	499.00
03/07/12	58526	A	1	03/09/2012	03/07/2012	WELDON, WILLIAMS & LICK, INC.	GRADUATION SUPPLIES	Culver City High School	01.0	00000.0	00000	27000	4350	4010000	393.71	393.71
03/08/12	58527	A		03/08/2012	03/08/2012	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	325.38	325.38
03/08/12	58528	A		03/08/2012	03/08/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	2,771.61	2,771.61
03/07/12	58529	A		03/07/2012	03/07/2012	CDW-G	COMPUTER SUPP/EQUIP	Adult School	11.0	06390.0	41100	27000	4410	0000010	446.30	446.30
03/08/12	58530	A		03/08/2012	03/08/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	5,498.41	5,498.41

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. 4

Run Date: 03/17/2012
 Run Time: 04:39:12AM
 WEEKLY

Report ID: LAPO009C
 District : 64444

Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2012 To 3/16/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
03/08/12	58531	A		03/08/2012	CALIFORNIA CUSTOM CAPS	ATHLETIC SUPP/EQUIP 03/08/2012 58531	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	246.41	246.41
03/08/12	58532	A		03/08/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP 03/08/2012 58532	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	135.02	135.02
03/08/12	58533	A		03/08/2012	H & H JOBBING INC. dba THE SWIM GUY	ATHLETIC SUPP/EQUIP 03/08/2012 58533	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	2,487.62	2,487.62
03/07/12	58534	A		03/07/2012	MUSEUM OF LATIN AMERICAN ART	FIELD TRIPS 03/07/2012 58534	Culver City Middle School	01.0	91400.0	11100	10000	5816	3010000	242.00	242.00
03/08/12	58535	A		03/08/2012	PRESIDIO NETWORKED	REPAIRS - OTHER 03/08/2012 58535	Technology	01.0	00000.0	00000	77000	5630	0005020	1,600.00	1,600.00
03/09/12	58536	A		03/09/2012	HOME DEPOT CREDIT SERVICES	INSTRUCTIONAL SUPPLIES 03/09/2012 58536	Undistributed ROP	01.0	96353.0	71100	10000	4310	0000000	5,000.00	5,000.00
03/09/12	58537	A		03/09/2012	CDW-G	INSTRUCTIONAL SUPPLIES 03/09/2012 58537	La Ballona Elementary	01.0	30100.0	11100	10000	4310	2060000	210.02	210.02
03/09/12	58538	A		03/09/2012	U.S. POSTAL SERVICE	COMMUNICATION SUPP/EQUIP 03/09/2012 58538	Adult School	11.0	06390.0	41100	27000	5910	0000010	5,000.00	5,000.00
03/09/12	58539	A		03/09/2012	CULVER CITY UNIFIED SCHOOL	ADVERTISING 03/09/2012 58539	Adult School	11.0	90138.0	41100	27000	5630	0000010	650.00	650.00
03/09/12	58540	A		03/09/2012	THERAPY IN ACTION	CONTRACT SERVICES RENDERED 03/09/2012 58540	Special Education	01.0	65000.0	57520	11360	5810	0004040	900.00	900.00

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2012 To 3/16/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
03/09/12	58541	C		03/09/2012	MARIE MALAHI	CONTRACT SERVICES RENDERED 03/09/2012	Special Education 58541	01.0	33100.0	57500	39000	5890	0004040	5,200.00	5,200.00
					MARIE MALAHI										
03/09/12	58542	C		03/09/2012	NEUROPSYCHOLOG Y PARTNERS, INC.	CONTRACT SERVICES RENDERED 03/09/2012	Special Education 58542	01.0	65000.0	57700	31500	5890	0004040	5,500.00	5,500.00
					NEUROPSYCHOLOGY PARTNERS, INC.										
03/09/12	58543	C		03/09/2012	DAVID COLEMAN & DANIELA DRAKE	CONTRACT SERVICES RENDERED 03/09/2012	Special Education 58543	01.0	33100.0	57500	39000	5890	0004040	1,216.75	1,216.75
					DAVID COLEMAN & DANIELA DRAKE										
03/09/12	58544	C		03/09/2012	PATTY PRATT	CONTRACT SERVICES RENDERED 03/09/2012	Special Education 58544	01.0	33100.0	57500	39000	5890	0004040	1,155.33	1,155.33
					PATTY PRATT										
03/09/12	58545	A		03/09/2012	YASAMAN DIANAT, MS, BCBA	OFFICE SUPPLIES 03/09/2012	Special Education 58545	01.0	33100.0	50010	27000	4350	0004040	97.65	97.65
					YASAMAN DIANAT, MS, BCBA										
03/09/12	58546	A		03/09/2012	AMAZON.COM	INSTRUCTIONAL SUPPLIES 03/09/2012	OT and APE 58546	01.0	56400.0	00000	39000	4400	0004025	92.02	92.02
					AMAZON.COM										
03/09/12	58547	A		03/09/2012	MAYER-JOHNSON LLC	INSTRUCTIONAL SUPPLIES 03/09/2012	Special Education 58547	01.0	33100.0	57700	11100	4310	0004040	291.99	291.99
					MAYER-JOHNSON LLC										
03/09/12	58548	A		03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS 03/09/2012	EI Marino Language 58548	01.0	00000.0	16003	10000	5816	2030000	25.00	25.00
					CALIFORNIA SCIENCE CENTER										
03/09/12	58549	A		03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS 03/09/2012	EI Marino Language 58549	01.0	00000.0	16003	10000	5816	2030000	25.00	25.00
					CALIFORNIA SCIENCE CENTER										
03/09/12	58550	A		03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS 03/09/2012	EI Marino Language 58550	01.0	00000.0	16003	10000	5816	2030000	25.00	25.00
					CALIFORNIA SCIENCE CENTER										

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2012 To 3/16/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Change	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt	
03/09/12	58551	A		03/09/2012	03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	El Marino Language	01.0	00000.0	16003	10000	5816	20300000	25.00	25.00	
							03/09/2012	58551									CALIFORNIA SCIENCE CENTER
03/09/12	58552	A		03/09/2012	03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	El Marino Language	01.0	00000.0	16003	10000	5816	20300000	25.00	25.00	
							03/09/2012	58552									CALIFORNIA SCIENCE CENTER
03/09/12	58553	A		03/09/2012	03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	El Marino Language	01.0	00000.0	16003	10000	5816	20300000	25.00	25.00	
							03/09/2012	58553									CALIFORNIA SCIENCE CENTER
03/09/12	58554	A		03/09/2012	03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	El Marino Language	01.0	00000.0	16003	10000	5816	20300000	25.00	25.00	
							03/09/2012	58554									CALIFORNIA SCIENCE CENTER
03/09/12	58555	A		03/09/2012	03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	El Marino Language	01.0	00000.0	16003	10000	5816	20300000	25.00	25.00	
							03/09/2012	58555									CALIFORNIA SCIENCE CENTER
03/09/12	58556	A		03/09/2012	03/09/2012	CALIFORNIA SCIENCE CENTER	FIELD TRIPS	El Marino Language	01.0	00000.0	16003	10000	5816	20300000	25.00	25.00	
							03/09/2012	58556									CALIFORNIA SCIENCE CENTER
03/09/12	58557	A		03/09/2012	03/09/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	70.53	70.53	
							03/09/2012	58557									BUDDY'S ALL STARS, INC.
03/09/12	58558	A		03/09/2012	03/09/2012	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	726.45	726.45	
							03/09/2012	58558									C&A ATHLETICS
03/13/12	58559	A		03/14/2012	03/13/2012	STS LAB, INC. (DBA CCTV.Net)	SECURITY SUPP/EQUIP/SYSTEM	Security	01.0	00000.0	00000	83000	4400	0001050	15,726.34	15,726.34	
							03/13/2012	58559									STS LAB, INC. (DBA CCTV.Net)
03/12/12	58560	A		03/12/2012	03/12/2012	KAPLAN EARLY LEARNING	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	61050.0	85000	10000	4310	0000002	234.67	234.67	
							03/12/2012	58560									KAPLAN EARLY LEARNING

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Change Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt	
03/12/12	58561	A		03/12/2012	T-SHIRT PROS	INSTRUCTIONAL SUPPLIES	Undistributed ROP	01.0	96352.0	71100	10000	4310	0000000	598.76		
						03/12/2012	58561								598.76	
																2,701.22
03/14/12	58562	A		03/14/2012	CDW-G	SECURITY SUPP/EQUIP/SYSTEM	Security	01.0	00000.0	00000	83000	4400	0001050	2,701.22		
						03/14/2012	58562									2,701.22
03/14/12	58563	A		03/14/2012	SDA SECURITY	SECURITY SUPP/EQUIP/SYSTEM	Security	01.0	00000.0	00000	83000	4400	0001050	20,845.00		
						03/14/2012	58563									20,845.00
03/15/12	58564	A		03/15/2012	PHONAK HEARING SYSTEMS	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	1,659.46		
						03/15/2012	58564									1,659.46
03/15/12	58565	A		03/15/2012	ST. FRANCIS HIGH SCHOOL	CONFERENCE AND TRAVEL	Undistributed ROP	01.0	96352.0	71100	10000	5220	0000000	675.00		
						03/15/2012	58565									675.00
03/13/12	58566	A		03/14/2012	CDW-G	COMPUTER SUPP/EQUIP	Undistributed ROP	01.0	96353.0	71100	10000	4410	0000000	30,132.89		
						03/13/2012	58566									30,132.89
03/14/12	58567	A		03/14/2012	SDA SECURITY	SECURITY SUPP/EQUIP/SYSTEM	Security	01.0	00000.0	00000	83000	4400	0001050	2,016.00		
						03/14/2012	58567									2,016.00
03/13/12	58568	A		03/14/2012	ARCMail TECHNOLOGY	CONTRACTED SERVICES	Technology	01.0	00000.0	00000	77000	5810	0005020	5,544.00		
						03/13/2012	58568									5,544.00
03/15/12	58569	A		03/15/2012	THE LATINO FAMILY LITERACY PROJECT	INSTRUCTIONAL SUPPLIES	Special Projects	01.0	42010.0	00000	27000	4310	0004030	301.99		
						03/15/2012	58569									301.99
03/15/12	58570	A		03/15/2012	EDLEADER21	CONTRACTED SERVICES	Special Projects	01.0	40350.0	00000	21000	5810	0004030	6,375.00		
						03/15/2012	58570									6,375.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. **8**
Run Date: **03/17/2012**
Run Time: **04:39:12AM**
WEEKLY

Report ID: LAP0009C
District: 64444
Purchase Orders/Buyouts To The Board for Ratification From : 3/3/2012 To 3/16/2012
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
03/13/12	58571	A		03/13/2012	FRANKLIN COVEY	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	40.11	
						03/13/2012	58571	FRANKLIN COVEY							40.11
03/14/12	58572	C		03/14/2012	WELLS FARGO	CONFERENCE AND TRAVEL	Superintendent's Office	01.0	00000.0	00000	71000	5220	0001000	516.41	
						03/14/2012	58572	WELLS FARGO							516.41
03/14/12	58573	A		03/16/2012	AJAY MOHINDRA	CONTRACTED SERVICES	Business Services	01.0	00000.0	00000	73000	5850	0005000	60,000.00	
						03/14/2012	58573	AJAY MOHINDRA							60,000.00
03/14/12	58574	A		03/14/2012	REGISTRAR-RECORDER/COUNTY CLERK	LEGAL SERVICES	Superintendent's Office	01.0	00000.0	00000	71000	5820	0001000	135,775.65	
						03/14/2012	58574	REGISTRAR-RECORDER/COUNTY CLERK							135,775.65
03/14/12	58575	A		03/14/2012	KAPLAN EARLY LEARNING	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	50250.0	85000	10000	4310	0000002	137.25	
						03/14/2012	58575	KAPLAN EARLY LEARNING							137.25
03/15/12	58576	A		03/15/2012	AMAZON.COM	BOOKS	La Ballona Elementary	01.0	30100.0	11100	10000	4312	2060000	160.04	
						03/15/2012	58576	AMAZON.COM							160.04
03/15/12	58577	A		03/15/2012	SOUTH COAST AIR QUALITY	FEES, LICENSE	Business Services	01.0	00000.0	00000	73000	5890	0005000	717.63	
						03/15/2012	58577	SOUTH COAST AIR QUALITY MANAGEMENT DIST							717.63
03/15/12	58578	A		03/15/2012	PATTERSON MEDICAL	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	1,517.59	
						03/15/2012	58578	PATTERSON MEDICAL							1,517.59
03/16/12	58580	A		03/16/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	258.83	
						03/16/2012	58580	BUDDY'S ALL STARS, INC.							258.83
03/16/12	58581	A		03/16/2012	C&A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	121.63	
						03/16/2012	58581	C&A ATHLETICS							121.63

Stat : P = Pending, A=Active, C=Completed, X=Canceled

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
03/16/12	58582	A		03/16/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP 03/16/2012	Culver City High School 58582	01.0	90151.0	16002	10000	4310	4010000	986.58	986.58
BUDDY'S ALL STARS, INC.															
03/16/12	58583	A		03/16/2012	ACTION LOGOS	ATHLETIC SUPP/EQUIP 03/16/2012	Culver City High School 58583	01.0	90151.0	16002	10000	4310	4010000	1,115.78	1,115.78
ACTION LOGOS															
03/16/12	58584	A		03/16/2012	C&A ATHLETICS	ATHLETIC SUPP/EQUIP 03/16/2012	Culver City High School 58584	01.0	90151.0	16002	10000	4310	4010000	97.18	97.18
C&A ATHLETICS															
03/16/12	58585	A		03/16/2012	ACTION LOGOS	ATHLETIC SUPP/EQUIP 03/16/2012	Culver City High School 58585	01.0	90151.0	16002	10000	4310	4010000	287.10	287.10
ACTION LOGOS															
03/16/12	58586	A		03/16/2012	CDW-G	COMPUTER SUPP/EQUIP 03/16/2012	Undistributed SELPA 58586	01.7	65000.0	50010	22000	4410	0000000	2,090.97	2,090.97
CDW-G															
03/16/12	58587	A		03/16/2012	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP 03/16/2012	Undistributed SELPA 58587	01.7	65000.0	50010	22000	4410	0000000	852.43	852.43
DELL COMPUTER CORP.															
03/07/12	AVPA0228	A		03/07/2012	SONY PICTURE ENTERTAINMENT	INSTRUCTIONAL SUPPLIES 03/07/2012	Culver City High School AVPA0228	01.0	90127.0	11100	10000	4310	4010000	2,000.00	2,000.00
SONY PICTURE ENTERTAINMENT															

Total by District : 64444 **368,226.64**

End of Report LAPO009C

NONPUBLIC SCHOOLS:
CURRENT PERIOD: \$ 4,840.00
INCREASES: \$22,177.93
TOTAL YTD: \$3,501,363.86

**CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT WARRANTS REPORT
2011 - 2012**

COMMERCIAL WARRANTS

FEB. 16, 2012 - MAR. 16, 2012	\$	6,835,722.00
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PAYROLL WARRANTS

FEB. 16, 2012 - MAR. 16, 2012	\$	3,816,541.87
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TOTAL:	\$	<u>10,652,263.87</u>
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BOARD REPORT

**3/27/12
10.3**

10.3 Approval is Recommended for CCHS ROP Sports Therapy Overnight Trip to San Diego, California, April 12-15, 2012

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Culver City High School requests permission for 4 students to participate in the SkillsUSA State Leadership and Skills conference in San Diego, California. Students will miss one day of school on April 13th. Students will be chaperoned by Marcos White, ROP Sports Therapy Teacher, and Mary Kay Gaskin, ROP Counselor. All expenses will be paid by the Los Angeles County Regional Occupational Program and the Culver City High School Booster Club.

RECOMMENDED MOTION: That the Board approve the CCHS ROP Sports Therapy Overnight Trip to San Diego, California, April 12-15, 2012.

Moved by:

Seconded by:

Vote:

BOARD REPORT

10.4 Financial Implication for Certificated Services Report No. 14

Total Fiscal Impact per Funding Source:

AVPA	\$ 2,750.00
BTSA	\$ 7,500.00
CCEF	\$ 6,063.75
Education Services	\$ 350.00
General Fund -	\$124,166.40
General Fund – Athletics	\$ 2,000.00
Pupil Services	\$ 350.00
SELPA	\$ 84,000.00

BOARD REPORT

10.4 Certificated Personnel Services Report No. 14

I. Authorization and Ratification of Employment

A. Mental Health Case Manager – District Office
Effective April 16, 2012 at stated salary
Funding Source: SELPA
Total Cost: \$84,000.00

1. O'Connor, Eileen

B. 20% Additional Assignment – Culver Park, Additional Period
Effective January 31, 2012 through June 22, 2012 at additional 20% of current rate of pay
Funding Source: General Fund
Total Cost: \$6,674.40

1. Peacock, Brandy Extra Physical Education Section \$74.16 per day

C. Substitute Teachers – District Office
Effective March 28, 2012 at \$125.00 per day, on-call, as needed, \$160.00 on 21st day
Funding Source: General Fund

1. Maldonado, Amy (retired)
2. Konklin, Lauren

D. Extra Assignment – High School, Coaching Two Sports Stipend
Effective September 1, 2011 through June 30, 2012 at \$1,000.00 stipend for each coach
Funding Source: General Fund – Athletics
Total Cost: \$2,000.00

1. Rothenberg, Philip
2. Wright, Jahmal

E. Extra Assignment – High School, Musical Orchestra Director
Effective February 1, 2012 through March 19, 2012 at \$2,750 stipend
Funding Source: AVPA
Total Cost: \$2,750.00

1. Spano, Anthony

BOARD REPORT

10.4 Certificated Personnel Services Report No. 14 – Page 2

I. Authorization and Ratification of Employment - Continued

F. Extra Assignment – La Ballona, Dual Language Program Testing
Effective March 28, 2012 through April 6, 2012 at \$35.00 per hour, not to exceed 20 hours
Funding Source: 50% Education Services & 50% Pupil Services
Total Cost: \$700.00

1. Mendez-Tobar, Ana

G. Extra Assignment - High School, Athletics Academic Support Coach
Effective February 23, 2012 through June 30, 2012 at \$35.00 per hour, not to exceed
1.75 hours per week
Funding Source: Culver City Education Foundation (CCEF)
Total Cost: \$4,900.00

1. Doan, Andrew

4. Novick, Jill

2. Greenberg, Denise

5. Phillips, Daniel

3. Mullen, Leona

H. Extra Assignment – High School, Athletics Academic Support Coach –Tutor Trainer
Effective January 31, 2012 through June 30, 2012 at \$35.00 per hour, not to exceed
1.75 hours per week
Funding Source: Culver City Education Foundation (CCEF)
Total Cost: \$1,163.75

1. Ta, Jenny

II. Transfer of Hours & Adjustment of Dates

Previously approved on board report #5; 10/11/11; at \$74.74 per hour, not to exceed 117 hours

1. Fournier, Antoinette (retired)

From: Art Coordination

Effective September 28, 2011 through June 30, 2012

To: BTSA Coordination

Effective March 14, 2012 through June 30, 2012

Total Cost: \$7,500.00

III. Reinstatement

1. Assistant Superintendent -
Human Resources

Effective July 1, 2012

BOARD REPORT

10.5 Financial Impact for Classified Personnel Services Report No. 14

Total Funding Fiscal Impact:

Adult School Total:	\$17,056.00
	\$28.19 per hour, as needed
	\$13.85 per hour, as needed
Child Development Total:	\$17,615.66
	\$12.78 per hour, as needed
General Fund Total:	\$68,501.92
	\$17.65 per hour, as needed
	\$14.14 per hour, as needed
	\$13.85 per hour, as needed
	\$8.00 per hour, as needed

BOARD REPORT

10.5 Classified Personnel Services Report No. 14

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Nuñez, Rocio
Instructional Assistant – Child Development
Child Development
16.5 hours per week, school year
Funding Source: Child Development
Effective April 9, 2012
Range 11 – \$13.48 per hour
Total Cost: \$8,807.83
2. Orozco, Gema
Instructional Assistant – Child Development
Child Development
16.5 hours per week, school year
Funding Source: Child Development
Effective April 9, 2012
Range 11 – \$13.48 per hour
Total Cost: \$8,807.83
3. Frias, Liana
Substitute Instructional Assistant –
Child Development
Child Development
Funding Source: Child Development
Effective April 9, 2012
Hourly, as needed – \$12.78 per hour

B. Clerical & Fiscal

1. Sharp, Dominique
Substitute Clerk Typist
District Office
Funding Source: General Fund
Effective April 9, 2012
Hourly, as needed – \$14.14 per hour

C. Instructional Assistants

1. Helvie, Amber
Instructional Assistant – Special Education IIA
High School – 6 hours per day, school year
Funding Source: General Fund – Special Ed
Effective April 11, 2012
Range 16 – \$15.18 per hour
Total Cost: \$18,033.84

BOARD REPORT

10.5 Classified Personnel Services Report No. 14– Page 2

I. Authorization, Approval & Ratification of Employment – continued

C. Instructional Assistants – continued

2. Davis, Melissa
Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective April 9, 2012
Hourly, as needed – \$13.85 per hour
3. Flores, Ana
Instructional Assistant – Adult School
Adult School – Kids Summer Program
7 hours per day
Funding Source: Adult School – Kids Summer
Effective July 2, 2012 through August 3, 2012
Hourly, as needed – \$13.85 per hour
Total Cost: \$2,423.75
4. Lopez, Jose
Instructional Assistant – Adult School
Adult School – Kids Summer Program
8 hours per day
Funding Source: Adult School – Kids Summer
Effective July 2, 2012 through August 3, 2012
Range 17 – \$18.15 per hour
Total Cost: \$3,630.00
5. Perez, Maria
Instructional Assistant – Adult School
Adult School – Kids Summer Program
7 hours per day
Funding Source: Adult School – Kids Summer
Effective July 2, 2012 through August 3, 2012
Range 17 – \$18.15 per hour
Total Cost: \$3,176.25
6. Zerbo, Maria
Substitute Instructional Assistant –
Adult School
Adult School – Kids Summer Program
Funding Source: Adult School – Kids Summer
Effective July 2, 2012 through August 3, 2012
Hourly, as needed – \$13.85 per hour

BOARD REPORT

10.5 Classified Personnel Services Report No. 14– Page 3

I. Authorization, Approval & Ratification of Employment – continued

D. Maintenance

1. Melendez, Armando
Groundskeeper II
Maintenance, Operations & Transportation
8 hours per day, 12 months per day
Funding Source: General Fund
Effective April 9, 2012
Range 19 – \$2,852.00 per month
Total Cost: \$34,224.00
2. Valencia, Ben
Substitute School Custodian
Maintenance, Operations & Transportation
Funding Source: General Fund
Effective March 14, 2012
Hourly, as needed – \$17.65 per hour

E. Adult School Lecturer

1. Bates, Lawrence
Temporary Adult School Lecturer
Adult School
Funding Source: Adult School
Effective April 9, 2012
Hourly, as needed – \$28.19 per hour
2. Teran, Enrique
Temporary Adult School Lecturer
Adult School
Funding Source: Adult School
Effective April 9, 2012
Hourly, as needed – \$28.19 per hour
3. Perez, Tamara
Temporary Adult School Lecturer
Adult School
Not to exceed 40 hours per week
Funding Source: Adult School – Kids Summer
Effective July 2, 2012 through August 3, 2012
Hourly, as needed – \$39.13 per hour
Total Cost: \$7,826.00

BOARD REPORT

10.5 Classified Personnel Services Report No. 14 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

F. Coaches

1. Dordoni, Nestor
Temporary Girls' Water Polo Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective February 9, 2012 through
February 16, 2012
Stipend of \$349.37
2. Mair, Scott
Temporary Girls' Soccer Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective February 9, 2012 through
February 16, 2012
Stipend of \$379.05
3. Anderson, Julian
Temporary Girls' Basketball Coach
High School – CIF Playoffs
Funding Source: General Fund – Athletics
Effective February 10, 2012 through
March 7, 2012
Stipend of \$1,635.66

G. Stipend Assignments

1. Kellam, Jon
Temporary Musical Director
High School – AVPA – Spring Musical
Funding Source: General Fund – AVPA
Effective February 1, 2012 through
March 19, 2012
Stipend of \$3,072.00
2. Lujan, Justin
Temporary Choreographer
High School – AVPA – Spring Musical
Funding Source: General Fund – AVPA
Effective February 1, 2012 through
March 19, 2012
Stipend of \$2,616.00
3. Luthi, Christopher
Temporary Accompanist
High School – AVPA – Spring Musical
Funding Source: General Fund – AVPA
Effective February 1, 2012 through
March 19, 2012
Stipend of \$2,278.00

BOARD REPORT

10.5 Classified Personnel Services Report No. 14 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

H. Student Helpers

1. Cote, Brett
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective March 9, 2012
Hourly, as needed – \$8.00 per hour
2. Fernandez, Adrian
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective March 9, 2012
Hourly, as needed – \$8.00 per hour

II. Authorization, Approval & Ratification of Change of Assignment

1. Yant, Ted
Permanent Increase in Hours:
Security Supervisor
Security
From: 8 hours per day, 11 months per year
To: 8 hours per day, 12 months per year
Funding Source: General Fund
Effective April 1, 2012
Supervisory Salary Schedule – \$5,914/month
Total Cost: \$5,914.00

III. Authorization, Approval & Ratification of Resignations

1. Marin, Pascuala
Food Service Assistant
Food Services – 3 hours per day, school year
Personal
Effective March 12, 2012
Range 6 – \$12.51 per hour
2. Salazar, Martha
Instructional Assistant – Child Development
Child Development
8 hours per day, 10 months per year
Retirement
Effective June 30, 2012
Range 11 – \$2,711.00 per month

BOARD REPORT

10.5 Classified Personnel Services Report No. 14 – Page 6

III. Authorization, Approval & Ratification of Resignations – continued

3.	Wong, Connie	Budget/Financial Technician Child Development 8 hours per day, 12 months per year Retirement Effective September 6, 2012 Range 25 – \$3,842.00 per month
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RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 14

Moved by:

Seconded by:

Vote:

BOARD REPORT

10.6 Student Teacher Agreement Between the Culver City Unified School District and Biola University School of Education

For many years the district has cooperated with local universities to provide student teaching experience to students enrolled in the respective institutions. The contract between Biola University School of Education and the Culver City Unified School District will authorize students at this institution to student teach in the district.

RECOMMENDED MOTION: Authorize the Superintendent to enter into an agreement on behalf of Culver City Unified School District with Biola University School of Education effective September 1, 2012 through September 1, 2014.

Moved by:

Seconded by:

Vote:

BOARD REPORT

10.7 Student Teacher Agreement Between the Culver City Unified School District and California State University, Los Angeles

For many years the district has cooperated with local universities to provide student teaching experience to students enrolled in the respective institutions. The contract between California State University, Los Angeles and the Culver City Unified School District will authorize students at this institution to student teach in the district.

RECOMMENDED MOTION: Authorize the Superintendent to enter into an agreement on behalf of Culver City Unified School District with California State University, Los Angeles effective April 1, 2012 through June 30, 2013.

Moved by:

Seconded by:

Vote:

3/27/12

17.1a

BOARD REPORT

17.1a Approval is Recommended for the Employment Agreement for the Position of Assistant Superintendent of Human Resources

The Superintendent is recommending that the Board of Education approves the submitted contract for the Assistant Superintendent of Human Resources.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Employment Agreement for the Assistant Superintendent of Human Resources.

Moved by:

Seconded by:

Vote:

EMPLOYMENT AGREEMENT

BETWEEN THE GOVERNING BOARD OF THE CULVER CITY UNIFIED SCHOOL DISTRICT

AND

ASSISTANT SUPERINTENDENT Human Resources

This Employment Agreement is entered into between the Governing Board (hereinafter referred to as the "Board") of the **CULVER CITY UNIFIED SCHOOL DISTRICT** (hereinafter referred to as "District") and Leslie Lockhart (hereinafter referred to as "Assistant Superintendent").

1. **TERM**

Leslie Lockhart is hereby employed by the Board as the Assistant Superintendent, Human Resources, of the Culver City Unified School District. The term of employment for the Assistant Superintendent shall be for a period of three (3) years, commencing **July 1, 2012, and ending June 30, 2015**, and shall be subject to the terms and conditions hereinafter set forth.

2. **SALARY**

The salary of the Assistant Superintendent shall be established by the District management salary schedule in accordance with the policy of the Board governing payment of other professional staff members in the District.

The Board reserves the right to increase the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective for the balance of the contract term. Such increase shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement.

The Board also reserves the right to decrease the salary of the Assistant Superintendent at any time during the term of this contract, such adjustment to apply from the date on which the adjustment is made effective. Such adjustment shall not constitute a new employment agreement nor extend the termination date of the existing employment agreement. The Board may exercise its right to decrease the salary of the Assistant Superintendent only upon both the Certificated Bargaining Unit and the Classified Bargaining Unit agreeing to accepting salary reductions. In that instance the Board shall not decrease the salary of the Assistant Superintendent by more than the same salary reduction percentage agreed to by the Certificated Bargaining Unit and the Classified Bargaining Unit for the same time period. If there is a different salary reduction percentage between the certificated and classified bargaining units, the Assistant

Superintendent's total compensation shall be reduced in accordance with that of the Certificated Bargaining Unit.

3. **DUTIES AND RESPONSIBILITIES**

The Assistant Superintendent shall be governed by and shall perform duties and responsibilities as set forth in the California Education Code and the formal job description for the position of Assistant Superintendent, Human Resources, as attached hereto and incorporated herein by reference, as well as all rules and regulations of the State Board of Education and rules, regulations, policies, and directives of the Board, and shall perform such duties and responsibilities at a professional level of competence and with due diligence. The Assistant Superintendent shall attend appropriate professional meetings at the local, state, and national level.

4. **WORK YEAR**

The Assistant Superintendent shall be required to render two hundred twenty-five (225) working days of full and regular service to the District during each annual period covered by this Employment Agreement.

5. **CREDENTIALS**

The Assistant Superintendent will furnish throughout the life of the contract a valid and appropriate State of California credential to act as Assistant Superintendent, Human Resources, as directed by the Board.

6. **VACATION**

The Assistant Superintendent shall be entitled to twenty-two (22) days annual vacation with pay, exclusive of holidays defined in Section 37220 of the Education Code. A maximum of twenty-two (22) days of earned vacation may be carried from one year to the next. In the event of termination of this Employment Agreement, the Assistant Superintendent shall be entitled to compensation for unused vacation at the salary rate effective during the school year in which the vacation credit was earned. In no case shall more than twenty-two (22) accrued and unused vacation days be paid at the expiration or termination of this Employment Agreement.

7. **EVALUATION**

The Superintendent shall evaluate the performance of the Assistant Superintendent at least once every other year. This evaluation shall be based upon, but not limited to, the Assistant Superintendent's performance of the duties and responsibilities contained in the Assistant Superintendent's job description and written goals and objectives for the Assistant Superintendent as established by the Board. Board policies and any related regulations concerning the evaluation of management employees shall apply to the Assistant Superintendent.

8. **FRINGE BENEFITS**

The Assistant Superintendent shall be entitled to receive fringe benefits accorded other management employees of the District.

9. **SICK LEAVE**

The Assistant Superintendent shall earn twelve (12) days of sick leave annually. Earned sick leave shall be cumulative, as provided by State law and Board policy.

10. **MEDICAL EXAMINATION**

The Assistant Superintendent is eligible for a comprehensive medical examination once every two (2) years. The cost of the medical examination is to be borne by the District.

11. **EXPENSE REIMBURSEMENT**

- A. The Assistant Superintendent shall receive the amount of \$175.00 per month as authorized by Board Policy to cover business expenses incurred in the performance of her duties on behalf of the District.
- B. The Assistant Superintendent shall be compensated for actual and necessary expenses authorized by the Board which are incurred when her employment duties and obligations necessitate travel outside the boundaries of the District in accordance with Board policies.

12. **PROFESSIONAL ACTIVITIES, MEMBERSHIP, AND DUES**

The Assistant Superintendent may attend appropriate professional meetings at the local, state, and national level, and the expenses of said attendance shall be reimbursed by the District in accordance with District policy upon prior Board approval.

The District shall pay the Assistant Superintendent's membership dues in ACSA (Association of California School Administrators) during each year of this Agreement. In addition, the District shall pay other professional or community organization membership dues as approved by the Board.

13. **MODIFICATION OR TERMINATION OF AGREEMENT**

- A. This Agreement may be changed, modified, or terminated by mutual written agreement of the Assistant Superintendent and the Board upon forty-five (45) calendar days' written prior notice. In no event, however, shall the Assistant Superintendent receive a cash settlement greater than his/her salary for the balance of the unexpired term of this Agreement or twelve (12) months, whichever is less, in accordance with Government Code Sections 53260 and 53261.

- B. Notwithstanding any other provisions of this Agreement, the Assistant Superintendent shall have the option to terminate this Agreement by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than forty-five (45) calendar days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination date of less than forty-five (45) calendar days.
- C. The Board unilaterally and without cause may terminate this Agreement and the Assistant Superintendent's employment as Assistant Superintendent. In consideration of the Board's right to terminate this Agreement without cause, the Board shall pay the Assistant Superintendent's then current salary, as provided for in paragraph 2 of this Agreement or any amendment thereto, until such time as the Assistant Superintendent secures other employment or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The Assistant Superintendent agrees to provide the Board with written notice of his/her effective date of employment at which time the Board shall be released from any further obligation under this Agreement. Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall continue to receive the fringe benefits to which he/she was previously entitled under this Agreement until he/she secures and begins other employment, or for the remainder of this Agreement, whichever is shorter, but in no event shall the Board's obligation under this paragraph exceed twelve (12) months. The provisions of this Agreement are to be interpreted in a manner consistent with Government Code Sections 53260 and 53261.

Upon termination of this Agreement pursuant to this paragraph, the Assistant Superintendent shall cease to accumulate vacation days. The Assistant Superintendent shall be entitled to lump sum compensation for accrued vacation earned under the terms of this Agreement, subject to the limitation on vacation accrual set forth in paragraph 5 of this Agreement.

- D. This Agreement and the services of the Assistant Superintendent may be terminated by the Board at any time for, but not limited to, breach of this Agreement; any ground enumerated in Education Code Section 44932; or the Assistant Superintendent's failure to regularly perform any of his/her responsibilities as set forth in this Agreement, as defined by law, or as specified in the Assistant Superintendent's job description. The Board shall not terminate this Agreement under this paragraph until a written statement of the grounds for termination has first been served upon the Assistant Superintendent. The Assistant Superintendent shall then be entitled to a conference with the Board at which time the Assistant Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Assistant Superintendent shall have the right, at his/her own expense, to have a representative of his/her choice at the conference with the Board. The conference with the Board shall be the Assistant Superintendent's exclusive right to any hearing otherwise required by law.

- E. Notwithstanding any other provision of this Agreement or the policies and regulations of the Board, the Board may elect not to renew this Agreement, and/or not to reemploy the Assistant Superintendent upon expiration of this Agreement pursuant to Education Code Section 35031.
- F. Should the Assistant Superintendent be unable to serve in his/her position due to a physical and/or mental condition, and upon expiration of sick leave benefits as provided by statute, and the rules and policies of the Board, and upon written evaluation by a licensed physician designated by the District indicating the inability of the Assistant Superintendent to further serve in his/her position of employment, this Agreement may be terminated by the Board, with written notice provided no less than forty-five (45) calendar days prior to said termination date.

14. **SAVINGS CLAUSE**

If any provisions of this Agreement are held to be contrary to final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

15. **COMPLETE AGREEMENT**

This Agreement is the full and complete agreement between the parties hereto. Any amendment, modifications, or variations from the terms of this Agreement shall be in writing and shall be effective only upon written approval of such amendment, modification, or variation by the Board.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on the 27th day of March, 2012.

Dated: _____

Superintendent, Culver City Unified School District

I hereby accept this offer of employment and agree to comply with each and every condition thereof, and to perform faithfully all of the duties of employment of Assistant Superintendent, Human Resources.

Dated: _____

Leslie Lockhart

BOARD REPORT

3/27/12

17.1b

17.1b Approval is Recommended that the Board of Education Appoint a Search Firm to Commence the Superintendent Search Process, Contingent Upon the Final Approval of the Consultant Agreement

The Board of Education must select a search firm to commence the Superintendent search process. At the current Special Board Meeting they heard four presentations from the firms they have selected thus far.

It is recommended that the Board take action in appointing the firm that will commence the Superintendent search process.

RECOMMENDED MOTION

That the Board Appoint a Search Firm to Commence the Superintendent Search Process, Contingent Upon the Final Approval of the Consultant Agreement.

Moved by:

Seconded by:

Vote:

BOARD REPORT

03/27/12

17.2a

17.2a Approval is Recommended for Expulsion of Pupil Services Case #07-11-12

When students are in violation of Education Code Section §48900 and Board Policy 5144.1, principals may suspend students consistent with Administrative Regulation 5144.1. Certain violations are of a serious nature that requires a recommendation to the Governing Board for expulsion. In such cases an Administrative Hearing Panel is formed as outlined in Board Policy to consider the case.

The Administrative Hearing Panel is recommending expulsion of Pupil Services Case # 07-11-12.

RECOMMENDED ACTION:

That the Board approve the recommendation of Pupil Services Case #07-11-12 as presented and that the student be placed in a Community Day School or another school determined by his parents, at parental expense, until February 2013.

Moved by:

Seconded by:

Vote:

BOARD REPORT

03/27/12

17.3a

17.3a Award of Bid #192.12 – District Roofing Project

Several contractors were invited to participate and bid on our District Office Roofing Project. Notice to Bidders was published in our local newspaper on March 1 and March 8, 2012. Nine companies were present at the mandatory job walk held on Monday, March 12, 2012

The bids were opened and publicly read aloud on Friday, March 23, 2012 at 10:00 a.m. Below is a breakdown of bids received.

Culver City Unified School District Bid #190.11	
Bidder Name	Bid Total
Bligh Pacific	\$153,323.00
Letner Roofing Co.	\$163,000.00
Commercial Roofing Systems, Inc.	\$174,861.00
Rey-Crest Roofing & Waterproofing Co.	\$195,136.00
Cabral Roofing & Waterproofing Corp.	\$200,041.00
Best Contracting Services, Inc.	\$219,595.00

All of the bids were received on the appropriate bid form.

Funding source: Deferred Maintenance, Fund 14

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District award Bid #192.12 to Bligh Pacific for a total dollar amount of \$153,323.00

Moved by:

Seconded:

Vote: